

## Council Meeting Minutes

*Monday, August 14, 2023 – 7:30 PM*

*Council Chambers*

| Item   | Presented By:         | Action                           | Topic   | Report  |
|--|-----------------------|----------------------------------|---|---|
| <b>Pledge of Allegiance &amp; Roll Call for Quorum</b> | Mayor Stefan Densmore |                                  |   | <p>The Village Council convened a regular, in-person meeting on Monday, August 14, 2023, at 7:30 PM with Mayor Stefan Densmore presiding.</p> <p>Roll call of Council Members:<br/> Ms. Chaney: Present<br/> Mr. Fischer: Present<br/> Mr. Kneipp: Present<br/> Mr. Marx: Present<br/> Ms. Snyder: Present<br/> Mr. Van Harn: Present</p> <p>All present.</p> |
| <b>Set the Agenda &amp; Adopt</b>                      | Mayor Densmore        | Review & Motion                  |   | <p>Motion to approve the agenda by Mr. Marx.<br/> Second by Ms. Snyder<br/> All voted in favor.</p>   |
| <b>Persons Registered to Address Council</b>           | Resident/Visitor      | 3-minute time limit per speaker. | April Norman<br>2604 Ardmore Ave  | <p>Village finances.<br/> Ms. Norman recommends the Village move police services to Hamilton County Sheriff. She is concerned that Golf Manor has some of the highest millage in the county.</p>  |
| <b>Minutes to be Approved</b>                          | Mayor Densmore        | Review & Motion                  | Minutes from Previous Council Meeting for Approval:<br><a href="#">7/31/2023</a>            | <p>Motion to approve the minutes for 7/31/2023 by Ms. Chaney.<br/> Second by Mr. Marx.<br/> All voted in favor.</p>   |
| <b>Department Reports</b>                              |                       |                                  |   |   |
| <b>Fire District</b>                                   | Chief Denny Meador    | Report                           | <a href="#">DPS Fire District Report – July 2023</a><br><a href="#">DPS Mid-Year Report</a> | Chief Meador apologizes for missing council's July meeting.   |

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|                              |                |                        |  | Mr. Densmore asked about response time. Chief Meador explained the monthly report, and where it can be found.   |
| <b>Mayor</b>                 | Mayor Densmore | Report & Announcements |  | <p>Ohio EPA is having an open house about funding and technical assistance for brownfield projects. Upcoming lead and power operations will be included as well. Southwest Ohio meeting in Dayton Sept 12, 1-3pm, RSVP required by Sept 8.</p> <p>Weds, Aug 16, 1pm: Mr. Densmore will meet with NAMI (National Alliance on Mental Illness), for no-cost programs available for the Village. Anyone interested in participating should let Mr. Densmore know.</p> <p>Aug 8, elections went well. Mr. Densmore asked about hosting a Q&amp;A for candidates so they know what can and cannot be done on election day by the candidates and their campaigns. Mr. Densmore will also provide a print out of the rules.</p> <p>Second round of the Mayor's tree program is available, promoting climate resiliency for the Village. Winners may be determined by lottery, depending on remaining funds. The grant was funded by Duke Energy.</p> <p>Strategic plan: Mr. Densmore recapitulated the history of the development of the Strategic Plan and its 8 areas of focus. If any council members would like to see specific projects implemented, they should be sent to Mr. Fischer by Thurs., Aug 17.</p> <p>Mr. Van Harn asked for both Strategic Plan drafts to be resent to Council, including the mission statement and March 23 draft from McBride Dale.</p> |
| <b>Village Administrator</b> | Ron Hirth      | Report                 |  | <p>Road Projects:</p> <ul style="list-style-type: none"> <li>• <b>Wiehe:</b> Road construction continues. New ADA compliant crosswalk is under construction. New drain line has been completed. Infrastructure improvement will continue at the Municipal Building.</li> <li>• <b>Elbrook:</b> The base surface has been milled and the first course of asphalt installed. Removal and replacement of curb,</li> </ul>  |

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|                       |                |        |  | <p>driveway aprons and sidewalk areas selected for replacement will begin shortly.</p> <ul style="list-style-type: none"> <li>• <b>Losantiville Traffic Study</b> – A draft of the study has been reviewed with the engineer and the draft distributed to Council and department heads. The draft will be finalized after input has been received.</li> <li>• <b>SORTA:</b> Wiehe and Elbrook Intersection project at Losantiville – planning will start in the next couple of weeks, incorporating recommendations from the road study.</li> <li>• <b>HC Conservation Services</b> meeting took place. The Administration discussed different projects that HC can help take part in.</li> <li>• <b>Celebration 76 Event</b> – September 10 – Concert begins at 6 PM to 8 PM with a DJ starting at 5 PM. Cincinnati Circus will perform. Kona Ice will be available for purchase. The evening will end with a drone light show from Arthur Rozzi, secured by Captain Reed.</li> <li>• <b>Chief Campbell</b> is likely to return after Labor Day.</li> </ul> <p>Mr. Van Harn communicated the results of his survey on Go Golf Manor for the Village app.</p> <p>Mr. Hirth asked for feedback about the app. The app developer is working on Android issues.</p> |
| <b>Fiscal Officer</b> | Eric Pridonoff | Report | <a href="#">Financial Packet July 2023</a> | <p>For the month of July FY23, the Village had a combined bank balance of \$2,828,279.32. Of this amount \$1,096,492.12, can be found in the Village's primary checking account, while the balance resides in several Village dedicated funds.</p> <p>The Village generated \$113,169.26, in General Fund income tax receipts. RITA collections were significantly higher than July of the previous year. For the year, the Village has collected \$636,727.91, in GF income tax receipts. This is just under 9% higher than July FY22.</p> <p>There was no change to property tax in July. The Village has received the first bi-annual disbursement of real estate taxes from the Hamilton County Auditor, in March. The second bi-annual disbursement is expected in August. The Village received</p>   |

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|        |                   |        |  | <p>the first homestead rollback in July this year, which was received in April 2022.</p> <p>The Village received \$153,268.33, in General Fund Receipts. This number is \$60,456.52, more than July FY22. As mentioned last month, historically, both June and July are slower months for the DEA program, which did not see any receipts for July. That being said, the Village projects receipts of approximately \$172,000, for the year for that program. The Star Ohio Fund earned \$6,894.25, for the month of July, totaling \$33,432.43, for 2023. Additionally, \$500,000 of the Reserve has been placed in a 5/3 Savings account earning 3.6% interest, which should provide an additional \$18,000 in annual interest earnings.</p> <p>The top five payees for the month were Payroll, DPS, Andrew Fetter (Shade Sail), Rumpke, and OP&amp;F.</p> <p>Total Village General Fund Appropriations spend for the month was in the amount of \$172,399.00. This figure is \$35,767.17, less than July FY22.</p> <p>The Village had 24 outstanding payments that totaled \$60,522.95. Village Administration will continue to monitor appropriation spend and make any adjustments deemed necessary.</p> <p>Motion to accept by Mr. Marx.<br/>Second by Ms. Snyder.</p> <p>Mr. Van Harn asked about the Star Fund. What are the restrictions on the interest from that fund? Mr. Pridonoff explained the funds each receive their own interest based on the percentage of their contribution to the total pooled account.</p> <p>All voted in favor.</p> |
| Police | Capt. Ryland Reed | Report | <a href="#">Mayor's Court Report – July 2023</a> | <p><b>Total to City:</b> \$4390<br/> <b>State:</b> \$911.50<br/> <b>Other:</b> \$28.50<br/> <b>Total:</b> \$5330</p>  |

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|                            |                       |        |  | <p>Motion to accept by Mr. Marx.<br/>Second by Mr. Van Harn.<br/>All voted in favor.</p>   |
| <b>Solicitor Report</b>    | Mr. Butler            |        | <p><b>ORD. 2023 - 12:</b> An Ordinance to Amend Appropriations for Current Expenses and other Expenditures of the Village of Golf Manor for the Fiscal Year Ending December 31, 2023</p> | <p><b>ORD. 2023-12: For Approval 6512 Wiehe property purchase.</b><br/>Motion to read by title only by Mr. Marx.<br/>Second by Ms. Snyder</p> <p>Motion to suspend the rules for 3 readings pass by Ms. Chaney<br/>Second by Mr. Marx.</p> <p>Motion to adopt by Mr. Marx.<br/>Second by Ms. Chaney.</p> <p>Ms. Chaney: Present<br/>Mr. Fischer: Present<br/>Mr. Kneipp: Present<br/>Mr. Marx: Present<br/>Ms. Snyder: Present<br/>Mr. Van Harn: Present</p> |
| <b>Executive Committee</b> | Roger Van Harn, Chair | Report |  | <p>The Executive Committee meets this evening.</p> <p>Exec received an update on the park security situation. The strategic plan was discussed with suggested items to be sent to Mr. Fischer.</p> <p>Motion by Mr. Van Harn for the Administration to pursue development of the plan for blighted commercial and residential areas.<br/>Second by Ms. Snyder.<br/>All voted in favor.</p>   |
| <b>Planning Commission</b> | Lou Marx              | Report |  | <ul style="list-style-type: none"> <li>• The next scheduled Planning Commission meeting is scheduled for Monday, October 2, 2023, at 6:30 PM, pending any business.</li> <li>• The resident fence plan could be 6 ft along the house line. If extended into the right-of-way, the fence could be located 3 ft.</li> </ul>  |

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|                                       |               |            |  | from the sidewalk, 4 ft. high, with a decorative topper up to 2 ft additional.  |
| <b>Community Engagement Committee</b> | Mr. Bussa     | Report     |  | <ul style="list-style-type: none"> <li>• <a href="#">Committee minutes from 8/8/2023.</a></li> <li>• The Community Engagement Committee will meet Tuesday, September 19, 2023 at 9:30 AM.</li> <li>• Farmer's market was discussed in the park. Mr. Hirth recommended touching base with WeTHRIVE, as they host the farmers' market in Reading.</li> <li>• Suggestion box at the municipal building has been recommended. In the meantime, Mr. Bussa will use a lock box at his little library.</li> </ul>                |
| Education                             | Sharon Chaney |            |  | No report.  |
| Communication                         |               |            |  | No report.  |
| Non-Profit                            | David Fischer |            |  | No report.  |
| <b>Finance Committee</b>              | David Fischer | Report     |  | Finance committee met. July packet was presented.   |
|                                       |               |            |  |   |
| <b>Old Business</b>                   |               | Discussion |  |   |
| <b>New Business</b>                   |               | Discussion |  | <p>Celebration 76 event is an opportunity to offer beer for sale. The Village will apply for a license to sell beer at the event. However, staffing is needed in sales. The administration is asking for volunteers to serve beer.</p> <p>Mr. Kneipp read a statement to council.</p>   |
| <b>Announcements</b>                  |               |            |  | <p>Next Council Meetings are scheduled for:</p> <ul style="list-style-type: none"> <li>• <b>Monday, September 11, 2023</b> <ul style="list-style-type: none"> <li>○ Executive Committee @5:30 PM</li> <li>○ Finance Committee @6:30 PM</li> <li>○ Council @ 7:30 PM or immediately after conclusion of Finance Committee meeting</li> </ul> </li> <li>• <b>Monday, October 9, 2023</b> <ul style="list-style-type: none"> <li>○ Records Commission @ 5:45 PM</li> <li>○ Executive Committee @ 6 PM</li> </ul> </li> </ul> |

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|                |  |  |  | <ul style="list-style-type: none"> <li>○ Council @ 7 PM or immediately after conclusion of Executive Committee meeting</li> </ul> |
| <b>Adjourn</b> |  |  |  | <p>Motion to adjourn by Mr. Marx at 8:53pm.<br/> Second by Mr. Fischer.<br/> All voted in favor.</p>                              |

Approvals:

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Submitted by Eric Pridonoff, Fiscal Officer

Date: \_\_\_\_\_

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Stefan Densmore, Mayor

Date: \_\_\_\_\_

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Paula Burgin, Asst. Clerk of Council

Date: \_\_\_\_\_